



Camp Operations Director Position—New Hope Christian Camp and Retreat Center Platte, SD.

New Hope Christian Camp and Retreat Center in Platte, SD is seeking a full-time year around Camp Operations Director responsible for the overall operation of New Hope Christian Camp and Retreat Center in conjunction with the board of directors to implement and uphold all policies enacted by the board, and to prepare long range goals for both programs and facilities.

The Camp Operations Director of New Hope Camp shall:

- + Exemplify and communicate the Vision, Mission, and Values of New Hope Camp.
- + Be a member in good standing of a congregation of a Christian Church and adhere to Statement of Faith and bylaws of the Camp.
- + Be accountable to the Board of Directors of New Hope Christian Camp and Retreat Center, reporting quarterly to the Board and communicating regularly with the President of the Board.
- + Affirm the generous gifts of time, talent, and treasure of those who support New Hope Camp and communicate the many opportunities to support the Camp mission and vision financially and otherwise.
- + Strong evidence of the fruits of the Spirit listed in Galatians 5:22-23.
- + Has the qualifications described in I Timothy 3:2-7.

Other Personal and Professional Considerations:

- + The Camp Operational Director is visionary, self-starter, and relational.
- + Has a love for children and their families and a passion for spreading the gospel of Jesus Christ
- + Has the ability and desire to speak at area churches about New Hope.
- + Ministry experience in a camp, agency, or congregation is preferred but not mandated.
- + Ministry training (ordained, commissioned, lay) is preferred but not mandated.
- + Has good organizational skills.
- +Willingness to work long hours under pressure during the summer camping season.
- + Must be able to pass a criminal background check.



The Camp Operations Director of New Hope Camp Job Expectations:

Community Relations

- + Serve as the primary spokesperson and promoter of New Hope to churches, organizations, and individuals.
- + Cultivate relationships with professional church workers and congregations in at least a 90-mile radius of camp and beyond and communicate the unique mission and the blessings of the Camp to the community.
- + Build and maintain partnerships with other camps and the CCCA which complement the ministry of camp.
- + Continually update camper and New Hope general mailing lists.
- + Maintain/Update New Hope's website.
- + Responsible for establishing and maintaining guest groups rental agreements and bookings.

Fundraising/Budget

- + Work in conjunction with the board of directors to develop a working budget.
- + Work in conjunction with the board of directors in developing innovative fundraising measures that are consistent with our purposes and goals.
- + Communicate with current donors and promote fundraising efforts as the need arises.
- + Assist with long term fundraising for the improvement of the facilities.
- + Look for opportunities to use New Hope's facilities for other retreats or events during the off season (September through May).

Maintenance

- + Maintain the buildings and grounds of the camp to keep them in good working order and safe for all.
- + Complete annual assessments of property and maintenance needs with the board.
- + Assist with long term planning for expansion of the facilities and programs.
- + Coordinate volunteer workers (both individuals and groups) in improving and maintaining the camp property.

Meetings

- + Attend the regular scheduled board of directors' meetings with a written Camp Operations Director's report to present and discuss.



Staff

- + Recruit, train, and supervise a Leadership Team (Counselors, cooks, and support volunteers, etc.) to live out the values and accomplish the mission of the Camp.
- + Evaluation of all staff.
- + Mentor and coaching of staff.
- + Monitor safety practices of all staff and activities.
- + Complete criminal background checks on all staff.
- + Recruit speakers and musicians, all of whom must be in complete agreement with New Hope Statement of Faith.

Summer Camp

- + Work with Board of Directors to plan and implement the theme and schedule for the following year's weekly camps and retreats.
- + Develop and implement crisis and emergency procedures.

The Camps Operations Director of New Hope Compensation:

- + Base Pay combined with self-raised missionary funds.
- + Full Time: Approximately 40 hours/week on average (More during camp).
- + Paid vacation time.
- + Housing and utilities provided, except for personal phone.

The New Hope Christian Camp and Retreat Center Board of Directors shall:

- + Pray for the Camp Operations Director, his/her family, and the ministry of the Camp.
- + Provide an annual review of the Camp Operations Director.
- + Offer direction and support in responding to the vision and accomplishing the mission of the Camp.
- + Help in raising financial support for the Camp Operations Director's Salary, housing, and utilities.

Applications will be accepted until the position is filled.