



New Hope Christian Camp and Retreat Center is operated to promote wholesome recreation, education, and Christian fellowship. Conduct of any group, which is not in accord with these purposes, shall be considered sufficient reason for refusal of camp use. Our facilities are available for rental groups when there are no scheduled New Hope Christian Camp and Retreat Center activities on the calendar.

**Rental Fees** (Rental rates are for a 24-hour period.)

Day use	Entire Facility	\$300/day
	Downstairs Only	\$150/day
Overnight use	Entire Facility	\$20/person with a minimum fee of \$300.00

**Deposit - \$200.00**

At the time of the reservation, a non-refundable deposit of \$200.00 (check or cash) is required to guarantee the rental. The deposit will be applied to the rental fee should there be no cancellation. This is not a damage deposit; any damages will be noted in the report and charged to your rental fee. Final payment of remaining rental fee is due before leaving camp.

**1. Cancellation and Refunds:** The deposit is not refundable, nontransferable.

**2. Staff and Occupancy:** As a group leader, you are responsible for the actions of your group. It is our expectation that you will leave the grounds and facilities in the condition in which you found them, and that you will assume responsibility for all loss and damage caused by your group to New Hope Camp and Conference Center grounds and facilities.

**3. Materials Provided:** New Hope agrees to furnish a set amount of toilet paper, paper towels (for hand washing), trash bags and cleaning materials. Excessive use or wastefulness will be billed to the Renter. New Hope has a limited amount of athletic equipment available for use as well. New Hope will also provide utilities including electricity, heating/AC, and water.

**4. Materials not Provided:** Transportation to and from New Hope is the responsibility of the Renter. Renter agrees to furnish all pots and pans, kitchen towels/washrags, plates, cups, utensils and cooking utensils, food and drinks, dish soap, specialty cleaners, condiments, firewood, medical supplies, musical instruments, and sound systems, etc. at their own expense. Many of these items are available at New Hope, but it is the responsibility of the renter to inspect which items are available and provide any other items they may need. All items used by the renter are expected to be in like condition after use.

**5. Dorms:** There are 20 bunk beds available for a total of 40 beds in four separate rooms. One room has 3 bunks (6 beds). Another room has 5 bunks (10 beds). And the final two rooms have 6 bunks each (12 beds). Pillows, sheets, bedding and towels are not provided.

**5. Damages:** Renter agrees to be responsible for all damages (to buildings, grounds, and equipment) caused by the Renter, other than ordinary wear and tear, and to settle for same at the

cost of replacement plus labor upon billing. Renter may not use tape that leaves a sticky residue, tacks, nails, or screws in any part of the building. Renter should notify New Hope director or caretaker to correct any damages or to provide the needed repairs.

**6. Cleaning:** Renter agrees to clean all pots, pans, dishes, and kitchen area daily. All personal property of the Renter must be removed at the time of checkout. New Hope is not responsible for lost or stolen items. Any part of the facility used by the Renter, including the Kitchen, Dining Room, Cabins, Bathrooms, and Chapel, will be cleaned by the Renter before the departure time to a satisfactory level as inspected by the camp director or caretaker. A list of items to be cleaned will be provided in each room and equipment will be kept in the housekeeping area until needed.

**7. Alcohol, Firearms, and Weapons:** The Renter may not bring alcohol, firearms, illegal drugs, fireworks, or any device specifically and exclusively designed to be an offensive weapon into the buildings or onto the grounds of New Hope (Unless arrangements are made for activities such as riflery, archery, etc.). There is no smoking permitted except in designated smoking areas (the main parking lot). Pets are not allowed on the grounds of New Hope with the exception of Service Dogs. Any infraction of this section will terminate the contract and the Renter will vacate the premises as deemed necessary by camp management.

**8. Rules and Safety:** All exits and passageways must be kept clear of chairs, tables, etc. Fire alarms will be provided in each building. In the event of a fire all persons should evacuate to the playground area. Renter agrees to use caution with fires and matches, and agrees not to use any open flame articles in buildings. All activities that require a great deal of movement will be played in the gym or outdoors. Renters agree to respect New Hope's statement of faith, abide by all Federal, State, and Local laws, as well as all New Hope rules and procedures outlined in this contract and rules posted around the campsite. Renters will respect our neighbors by observing no amplified music before 8:00 AM and after 10:00 PM.

**9. Emergencies:** In the event of an emergency, first DIAL 9-1-1. Then contact the camp director or caretaker.

**10. Vehicles:** Vehicles must be parked in the main parking lot. Camp speed limit is 5 mph. All vehicles must stay on designated roads. The uses of mini-bikes, bicycles, ATV's, snowmobiles, etc. are not permitted on the grounds. Personal handicapped transportation is acceptable.

**11. Check-in/Check-out:** Before camping begins, a walkthrough will be done by a representative of the camp along with someone from the renting group. Here, they will assess the condition and cleanliness of the camp and will make note of any preexisting damage so that the renting group will not be held liable for damage not of their doing. After the renting group has finished camping, another walkthrough will be done and those results will be compared to the initial walkthrough.





Name of Group Leader: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Rental Group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

What will you be using the facility for? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Rental Option:**

Day Use

- Entire Facility - \$300/day       Downstairs Only - \$150/day

Overnight Use

- Entire Facility Overnight - \$20/person (minimum \$300)

**Rental Time Period**

Starting Date: \_\_\_\_\_ Starting Time: \_\_\_\_\_

Ending Date: \_\_\_\_\_ Ending Time: \_\_\_\_\_

You will be notified within one week after receiving your request if the facility is available.

**By my signature, I have read and agree to the Rules and Regulation of New Hope Christian Camp and Retreat Center, and I will be responsible for enforcing them. I understand that the use of the premises is on the express condition that New Hope Christian Camp and Retreat Center is to be free from liability or loss by reason of injury or property, from whatever cause, while in or on the premises. Any group or person shall indemnify and hold harmless New Hope Christian Camp and Retreat Center from any and all liability, loss, costs, or obligation on account of, or arising from such injury or losses however occurring.**

Group Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail this completed page of the rental agreement and a check for the deposit to:

New Hope Christian Camp and Retreat Center  
PO Box 52  
Platte, SD 57369



## **Meals**

Meal service is available at the camp from the camp staff. The cost of meals are as follows:

Breakfast:	\$5.00 per person
Lunch:	\$6.00 per person
Dinner:	\$7.00 per person

Breakfasts will include a main course with side dish. Fresh fruit and cereal are always available. Toast, bagels or muffins will be included. Drinks are included with all meals.

Lunches include cold or warm sandwiches, soups and salads, chips and veggies.

Dinners will include a main course with side dish, vegetables, and dessert.

Please notify the camp staff of any and all food related allergies. We will do our best to meet any special dietary needs. Having said that, New Hope does not want to place anyone at risk. If the kitchen staff feels they are unable to accommodate an individual's dietary needs, we will let you know. Special arrangements will need to be made by the Renter to provide meals for that person.

## **Cleaning Requirements**

In order to better serve you and make everyone's stay at New Hope Christian Camp and Retreat Center an enjoyable experience, we ask that you adhere to our expectations of cleaning prior to departure.

### **GENERAL CAMP GROUNDS**

1. Remove all litter
2. Pick up game and sport equipment and return to sport room.
3. Remove all personal items.

### **ALL BEDROOMS (Follow signs posted in each Bedroom)**

1. Remove personal items.
2. Vacuum the floor.
3. Use toilet bowl cleaner and bristle brush to clean the toilet (available under sink).
4. Using cleaner, wipe down the sink and counter.
5. Use cleaner in the shower and wipe down the walls and basin.
6. Put all the trash in a trash can and tie the bag. Take the trash to the dumpster.

### **MAIN BATHROOM**

1. Sweep the floors.
2. Use toilet bowl cleaner and bristle brush to clean the toilet (available under sink).
3. Using cleaner, wipe down the sink and counter.
4. Put all the trash in a trash can and tie the bag. Take the trash to the dumpster.

## CHAPEL

1. Sweep the floor.
2. Place the altar and benches as you found them.
3. Put all the trash in a trash can and tie the bag. Take the trash to the dumpster.

## KITCHEN (Follow signs posted in the Kitchen)

1. Clean the stove. Remove the burner covers and clean around the burners.
2. Clean all food preparation areas and tables, and the coffee area cabinets.
3. Clean and wipe down all sinks and counter areas.
4. Clean the bathroom and mop the floors.
5. Clean the microwave.
6. Wash all dirty towels, washcloths, aprons and potholders. Dry them and put away in their proper place.
7. Sweep all the floors and mop with clean water and disinfectant.
8. Put all garbage in the dumpster, tied securely in a plastic bag.

## DINING HALL

1. Clean and stack all tables on their proper carriers and stack all chairs in one corner of the room.
2. Sweep the floor.
3. Mop the floor. Use water and disinfectant. Change the water regularly. You may have to change the water 3 or 4 times to properly mop the floor.

## GYM

1. Sweep the floor.
2. Pick up game and sport equipment and return them to sports rack.
3. Remove all personal items.

Thank you for your cooperation with helping to keep New Hope Christian Camp and Retreat Center a clean and beautiful place.