



PO Box 52
36705 279th St.
Platte, SD 57369
1-605-337-3146
www.NewHopeChristianCamp.org
NewHope@midstatesd.net

Summer Head Cook - 2022

Job Description: This person directs the kitchen including and not limited to ordering food, planning menus, preparing food, kitchen cleaning and overseeing staff and volunteers that may help with food prep.

Requirements:

- Our Head Cook is a person who works well with others, plans ahead, is disciplined in spending and makes good food.
- Minimum age: 18 years
- Be a member in good standing of a congregation of a Christian Church and adhere to Statement of Faith and bylaws of the Camp.

Compensation:

- \$2500/summer
- Room and board
- An incredible place to work and a ton of fun

Job Duties:

- Perform all the duties pertaining to the kitchen in consultation with the Director
- Prepare and serve high quality nutritious meals and snacks in a spirit of high hospitality.
- Order food according to projected number of participants for a summer and budget
- Prepare all food items as directed in a sanitary and timely manner
- Label foods with known allergens prior to meals
- Follow recipes and presentation specifications
- Rotate food stock and throw away left-over food as needed to maintain healthy food supplies.
- Operate standard kitchen equipment safely and efficiently
- Clean and maintain station in practicing good safety and sanitation
- Be responsible for the cleanliness of the kitchen and dining area, including food storage area, refrigerators, and freezers.
- Adhere to all sanitation and food production codes
- Create schedules for all of your direct reports (cooks and volunteers)
- Report all needed repairs in kitchen to the Director.
- Other duties as assigned



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To: Prospective Summer Staff Member
From: New Hope Christian Camp and Retreat Center
Re: Summer Head Cook

Greetings from New Hope,

We are excited about the things God is doing here at New Hope. We are excited to offer another year of summer programming, and we are looking for a Christ-centered staff that is committed to the Lord's service for Summer 2022. If you would like more information about what it looks like to work at camp, call us with any questions you may have.

Enclosed is a summer staff application form for you to complete and return to us via email or mail. In order to be considered for the position of head cook, the applicant must be at least 18 years old by the summer of 2022.

Please fill out the application accurately and honestly and return it to us when it is complete. Be sure to list three references, as well as their contact information, before returning the application. Your three references should be individuals that would be able to give a complete evaluation of who you are. (Some good references would be a Pastor, Youth Director, past employer, an adult friend of the family, etc.)

Please have your application completed and turned in by March 20th. We certainly will take applications after this date, but in order to be sure that we consider you for employment it is important to get the application in as soon as possible. It is our goal to finish interviews by the end of March, and you will hear from us by mid-April in regard to the selection process.

Summer staff will arrive for staff training on Sunday, June 5, by 1:00 PM. Room and board are included while you are on the camp site. The cabin leader schedule is 6.5 weeks of camp (June 15-July 29) plus 1.5 weeks of training (June 5-June 14). The last day of work will be **Saturday, July 30.**

Be sure to indicate any special skills or interests you have that are helpful for us as we consider your application. Please join us in praying for God's wisdom throughout this process. Thank you for your interest, and we look forward to hearing from you!

In His Service,

New Hope Camp Board
NewHope@midstatesd.net



About New Hope

New Hope is located 3 miles south of Platte, SD. The camp sits on 40 acres of beautiful pasture. The Edgerton Creek winds its way through the east side of the property. We are just 11 miles from the mighty Missouri River. New Hope exists as a living testament to the redeeming power of God in Christ Jesus. We seek to proclaim the name of Jesus as we live a life of love and servanthood to children, youth and families.

The Traditional Camp Experience: Campers stay in cabins with 1 counselor and 1 assistant counselor. They participate in many things offered on the camp site. This includes chapel, Bible studies, big group games, quiet time, free time, outdoor and indoor recreational activities, meals together, campfire, and a lot more. We may also go into Platte to enjoy the city pool and aquatic center there.



What can I look forward to as a summer staff member?



Our desire is that summer staff would first and foremost walk away from the summer knowing more of our Heavenly Father's heart, our Savior's life, and the Spirit's power. **WE WANT YOU TO KNOW MORE ABOUT THE LOVE OF CHRIST!** That is our number one goal. Our number two goal is that summer staff would be better equipped and able to share the love and heart of God with others. It is our greatest desire for you not only to minister to others during the summer, but that you also come to know Christ in a deeper way in your personal life as well!

What do we do each week?

Each role at camp is different, but rewarding.

Counselors have responsibilities including helping with program events such as chapel, Bible studies, campfire, skits, swim time and all-camp activities. You will be in a cabin of 8-10 youth with an assistant counselor. Counselors are also responsible for teaching and at times disciplining youth.



Assistant Counselors are expected to be good role models by being appropriate in all things, at all times, and following ALL camp rules. Assistant Counselors help and encourage the Counselor in all the duties they have with their cabin group. You carry the same duties as the Counselor, but they bear the responsibility.



Support Staff are fully involved with the life and ministry of New Hope, interacting with the campers as they assist in planning and leading program elements, such as all-camp activities and craft time and lending a hand in the kitchen when needed. They also supervise during swim time, so anyone with Lifeguard experience is welcome, though not required. All staff are expected to stay at camp and be involved in the lives of the campers and the programming each evening.



Summer Staff Application Summer 2022

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- I am applying for Camp Cook
 Counselor
 Assistant Counselor
 Support Staff

Name: _____ Preferred name: _____
First M.I. Last If other than first name

I certify that by May 2022, I will be at least 18 years of age. (Cook position)

Gender: Male Female Dates available to work: _____

CURRENT ADDRESS

Street _____
City/State/Zip _____
Home phone _____ Cell phone _____
Email address _____
How long have you lived at this address? _____

Alternate Address After ___/___/___ contact me at:

Street _____
City/State/Zip _____
Home phone _____ Cell phone _____
Email address _____
How long have you lived at this address? _____

FAMILY

Father's Name (please indicate if deceased) _____
Street Address _____
City/State/Zip _____
Home phone _____ Cell phone _____
E-mail address _____

Mother's Name (please indicate if deceased) _____
Street Address (If different from Father) _____
City/State/Zip _____
Home phone _____ Cell phone _____
E-mail address _____

CHURCH OR MINISTRY AFFILIATION

Home congregation _____
City/State/Zip _____
Name of Pastor _____

Current congregation (if different from home congregation) _____
City/State/Zip _____
Name of Pastor _____

Condition of health: _____

Do you have any medical conditions that we need to be aware of for housing purposes? _____

If yes, please explain: _____

Food Allergies/Dietary Restrictions: _____

Are you a certified lifeguard? _____

Expiration date: _____

FAMILIARITY How did you hear about New Hope?

Attended a retreat A friend informed me Other: _____
 New Hope website Past summer camper

EDUCATION

High School Please check only one:

Graduated high school (year) _____
 Earned high school diploma equivalency (year) _____
 Other--please explain: _____

College attended: _____

Christian Education Please check all that apply:

Independent Bible study
 College course
 Bible School
 Seminary

PREVIOUS EMPLOYMENT/VOLUNTEER EXPERIENCE

Please complete this section for each of your employment and/or volunteer experiences, starting with your current employer and working backwards.
 (If necessary, please use a separate page for additional employment or volunteer experiences.)

Experience 1

Employer/Volunteer Organization:	Full or Part time:
Address:	Dates Employed/Volunteered:
Phone:	Responsibilities:
Supervisor:	Reason for Leaving:

Experience 2

Employer/Volunteer Organization:	Full or Part time:
Address:	Dates Employed/Volunteered:
Phone:	Responsibilities:
Supervisor:	Reason for Leaving:

Experience 3

Employer/Volunteer Organization:	Full or Part time:
Address:	Dates Employed/Volunteered:
Phone:	Responsibilities:
Supervisor:	Reason for Leaving:

(If necessary, please use a separate page for additional employment or volunteer experiences.)

REFERENCES

(Please fully complete all sections.)

PASTORAL/MINISTRY REFERENCE

Full name	Current City	State
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Email address	Daytime phone	Evening phone	Relation
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PERSONAL/PROFESSIONAL REFERENCE *(i.e. current or former supervisor, coworker, volunteer coordinator, etc.)*

Full name	Current City	State
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Email address	Daytime phone	Evening phone	Relation
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FAMILY MEMBER

Full name	Current City	State
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Email address	Daytime phone	Evening phone	Relation
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PERSONAL ESSAYS

Please take the time to type out answers to these questions on a separate piece of paper.

Please be yourself in your responses as these questions help us get to know you better!

We are not looking for massive answers for each of these questions. Generally, a few sentences to a paragraph is sufficient in most instances.

1. What do you like to do for fun?

2. New Hope's mission statement is "To be a refuge where people can meet Jesus, experience His redeeming love, grow closer to Him, and build relationships." What excites you about this mission?

3. Describe your faith journey and how this impacts the way you live.

4. What is your understanding of scripture and how it applies to your life?

5. What is your current church/campus ministry involvement?

6. From everything you've learned about this/these position(s) and New Hope, tell us how you feel you would make a contribution to the ministry at New Hope. Include any skills or hobbies that you think would benefit this ministry.

7. Have you had any volunteer or work experiences working with children or students, either in a camping setting or otherwise? Why do you want to work with children and students this summer?

8. As a member of the summer staff, you may be called to do work beyond your specified duty based on need. How do you feel about this?

9. What else should we know about you?

Background Questions For any "yes" answers, please attach a detailed explanation in writing.

- Y N Have you ever been convicted of a criminal offense (felony or misdemeanor)?
Answer "yes" if you have entered a plea agreement including a deferred sentence or deferred judgement arrangement in connection with a criminal case.
- Y N Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?
- Y N Have you ever physically or sexually abused an adult or child?
- Y N Have you ever reported to any organization or registry for abuse or misconduct involving children?
- Y N Has someone ever accused you of abusing a child?
- Y N Have you ever been named in a restraining order?
- Y N Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?
- Y N Have you ever been disciplined or dismissed from any volunteer or employment position for any reason or following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior or conduct?
- Y N Do you now or have you ever sought out or intentionally viewed child pornography?

We desire God's will for you and for the ministry of New Hope Christian Camp and Retreat Center! Please, continue to pray that God will reveal and confirm His will for you with regard to the summer staff at New Hope Summer 2021.

Your application will not be considered complete until all of the following are received:

- Staff Application with References
- Fully completed Personal Essays and Background Questions
- Fully completed Applicant Statements and Agreed Code of Conduct form

to:
New Hope Christian Camp
Attn: Summer Staff
PO Box 52
Platte, SD 57369

"Trust in the Lord with all your heart, and lean not on your own understanding, in all your ways acknowledge Him, and He shall direct your paths" (Proverbs 3:5-6).

God's Peace and Blessings,

New Hope Camp Board
NewHope@midstatesd.net

Applicant Statements and Agreed Code of Conduct

Please initial each of the following statements:

_____ I declare that all statements contained in this application are true and that any misrepresentation or omission is cause for rejection of my application, or dismissal from my employment or ministry involvement.

_____ I understand that my references and contacts from prior ministries or non-ministry related work with children, student, or disabled adults may be contacted and that an appropriate criminal background check will be conducted. I authorize investigations of all statements contained in this application and I specifically authorize New Hope Christian Camp and Retreat Center to undertake a criminal background check of my past.

_____ I understand that I must be interviewed and recommended by a member of the New Hope Christian Camp staff before I begin my ministry or employment position.

_____ I understand that I can withdraw from the application process at any time.

_____ I understand that New Hope Christian Camp has a policy of ZERO TOLERANCE FOR ABUSE and takes all allegations of abuse seriously. I further understand that New Hope Christian Camp cooperates fully with the authorities to investigate all cases of alleged abuse. Abuse of any kind is grounds for immediate dismissal from my employment and possible criminal charges.

_____ I declare that I am not a pedophile or child molester. I have not perpetrated physical abuse, sexual abuse, emotional abuse or neglect against a child, a student or disabled adult, and I have never been accused of these acts.

_____ I understand and agree that false statements and/or omissions regarding past conduct and/or present situations may be grounds for denial of this application for employment, and that refusal to inform New Hope Christian Camp of the contents of a sealed criminal record will result in the automatic denial of the application.

_____ If employed, I agree to read and abide by all Policies and Procedures provided to me by New Hope Christian Camp concerning my conduct and behavior toward children, students or disabled adults participating in New Hope Christian Camp programs.

_____ I have a strong desire to serve in a Christian community, to know Jesus Christ, and to make Christ known to all!

Signature: _____ Date: _____

For Office Use Only

I have reviewed this application and have noted any missing information.

Program screening committee member: Signature: _____ Date: _____